Research Assistant

Positing Date:	7/17/2014	Closing Date:	Open until filled

DEPARTMENT: Research Services & Resources
JOB LOCATION: Richard Daley Library
HOURS/WEEK: 8-15

JOB DUTIES:

The student employee will work closely with the supervisor to further develop this project and provide input from a student's perspective. Duties include, but are not limited to:

- Create an online research guide with a focus on ASAM
- Organize and archive digital images for the Queer Asian American Archive project
- Do research using the library's resources
- Compile a bibliography of monographs within the realm of Asian American Studies or English language learning to aid the library collection
- Examine the library's current holdings in this area
- Communicate with other institutions and departments on campus as needed

BASIC QUALIFICATIONS:

- Must be an undergraduate student
- Ability to work independently and collaboratively
- Familiarity with library research or willingness to learn
- Interest in Asian American Studies
- Proficiency with Microsoft Office Suite and Google Drive Applications

Due to federal funding restrictions, students eligible to participate in the AANAPISI Educational Employment Grant pilot program must be currently enrolled (part-time or full-time) non-international undergraduate UIC students. We regret that DACA students are not eligible for employment in this program.

TO APPLY:

Please submit your resume and an explanation of why this position interests you and how you qualify to Richard J. Daley Library HR Office, Room 1-358. This position will begin in Fall 2014.

Note: This position is part of the AANAPISI Educational Employment Grant program being piloted by the UIC AANAPISI Initiative and the Career Services Office in spring of 2014. Concurrent to their employment, student employees, along with their supervisors, will engage in a guided career development framework aimed at building lifelong career skills to support lifelong professional success.

The UIC AANAPISI Initiative is fully funded by the U.S. Department of Education's Asian American and Native American Pacific Islander-Serving Institutions (AANAPISI) Program.