Illinois Early System Overview Online Module Outline

Section 1

1) **System Overview Demonstration provides tips on how to navigate the online modules**

2) **Early Intervention at a Glance** (approximately 13 minutes)
   a) EI System
   b) Lead Agency
   c) Vision
   d) Families
   e) Rules/Regulations
   f) Federal Law
   g) State Law/Rule
   h) Procedures
   i) Resources

3) **Illinois EI Lead Agency and Partners** (approximately 3 minutes)
   a) Lead Agency (IDHS)
      i) Other programs
      ii) Part C Coordinator
      iii) National responsibility
   b) Illinois EI Partners
      i) EI Clearinghouse
      ii) EI Training Program
      iii) Provider Connections
      iv) Central Billing Office (CBO)
      v) EI Monitoring

4) **Illinois Service Coordination Model** (approximately 4 minutes)
   a) Child & Family Connections (CFC)
      i) Relation to IDHS
      ii) Service Coordinator (SC)
      iii) Parent Liaison
      iv) Local Interagency Council Coordinator (LIC)
      v) Social Emotional Specialist
      vi) Developmental Pediatric Consultant
   b) Resources

5) **The Early Intervention Network** (approximately 10 minutes)
   a) Division of Specialized Care for Children (DSCC)
   b) EI Providers
   c) Hearing & Vision Connections
   d) All Kids Healthcare
   e) Resources

6) **Credentialing & Enrollment** (approximately 26 minutes)
   a) Provider Connections
   b) EI Providers
   c) Credentialing & Enrollment Application Process

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d) New Credential Applications

e) Additional Training

f) Renewal of Credential

g) Resources

7) **Sweet 16: DT, ST, OT, & PT** (approximately 16 minutes)

a) DHS Parent Handbook

b) Developmental Therapy

c) Speech Language Therapy

d) Occupational Therapy

e) Physical Therapy

f) Resources

8) **Sweet 16: AT, Audiology/AR, & Family Training & Support** (approximately 18 minutes)

a) Assistive Technology

b) Audiology, Aural Rehabilitation & other related services

c) Family Training & Support

d) Parent liaison

e) Interpreters/Translators

f) Deaf Mentor

g) Resources

9) **Sweet 16: Health Consultation, Medical Services, Nursing, Nutrition, Psych, SW, Transportation, Vision** (approximately 24 minutes)

a) Health Consultation

b) Medical services

c) Nursing

d) Nutrition

e) Psychology & other counseling services

f) Social Work & other counseling services

g) Transportation

h) Vision

i) Credentialing & Enrollment

j) Trainings

k) Resources

Quiz 1

Section 2

1) **Early Intervention & Families** (approximately 17 minutes)

a) Principles of Early Intervention

b) Relationship Based Practices

c) Illinois Social-Emotional Capacity Building Effort

d) Relationship Based Practices

e) Supports for Relationship Based Practices

f) Resources

2) **Referral, Intake and Child & Family Rights** (approximately 19 minutes)

    a) Meet Cecilia

    b) Referral & Child Find

    c) Child Find & Public Awareness

    d) Who are referral sources?

    e) Responsibilities & Obligations of Referral Sources

    f) Making the Referral

    g) Goals of the Intake Process

    h) Service Coordination Role During Intake

    i) Child & Family Rights

    j) Informing Families of Their Rights

    k) Resources

3) **Overview of Eligibility in Illinois EI System** (approximately 15 minutes)

    a) Evaluation

    b) Who is Eligibility

    c) Determining Domain Level Age Equivalents

    d) Goals of Evaluation/Assessment

    e) Informed Clinical Opinion

    f) Determining Developmental Delay

    g) Working as a Team

4) **Evaluation & Assessment** (approximately 18 minutes)

    a) Evaluation

    b) Assessment

    c) Goals of Evaluation/Assessment

    d) Determining the Evaluation Assessment Team

    e) Illinois Evaluator Minimum Qualifications

    f) Global Assessment

    g) Preparing /Approach for Evaluation/Assessment

    h) Historical Information

    i) Preparation for Evaluation

    j) General Guidelines for Testing

    k) Resources

5) **The Illinois Early Intervention Report** (approximately 27 minutes)

    a) Sharing Information with Families

    b) The Early Intervention Evaluation Report (revised)

    c) Report Format

    d) Preparing Quality Reports

    e) Essential Components for all Evaluation/Assessments

    f) Resources

Quiz 2

1) **Developing the Individualized Family Service Plan** (approximately 14 minutes)

   a) What is an IFSP?

   b) The IFSP offers…

   c) IFSP Components

   d) IFSP Team Meeting

   e) The Family's Meeting

   f) Resources

2) **Illinois' System for Determining Child Outcomes** (approximately 14 minutes)

   a) Objectives

   b) Why Measure Child Outcomes

   c) What is Measured?

   d) Child Outcomes

   e) A Point of Clarification: "Child Outcomes" vs. "IFSP Outcomes"

   f) Functional …..

   g) Overarching Purpose

   h) Benefits of Measuring Child Progress

   i) Why was the System Developed?

   j) Critical Events in Early Intervention Accountability

   k) How will this Information be used?

   l) How will data be reported?

   m) Progress Categories Reported to OSEP

   n) Program Evaluation and Improvement

3) **Child Outcomes-Determining Child Status and Progress** (approximately 14 minutes)

   a) Benefits of OSEP Required Child Outcomes Process

   b) Talking with Families

   c) Thinking Functionally

   d) The Three Child Outcomes- Questions to Consider

   e) Determining a Rating

   f) Using Evaluation/Assessment Information to Inform the Rating

   g) Decision Tree (attachment)

   h) Indicator Ratings

   i) Take Home Message

   j) Face to Face Training- Child Outcomes in Action

4) **Family Priorities & Concerns** (approximately 14 minutes)

   a) Families Concerns & Priorities

   b) From Priorities to Outcomes

   c) Family Centered Functional Outcomes (IFSP Outcomes)

   d) Sample IFSP Outcome Page (messed up animation)

   e) Examples

   f) Resources

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5) From Outcomes to Strategies to Service Plan (approximately 14 minutes)

    a) Determining Services

    b) A Comprehensive Service Plan

    c) Family Centered Functional Outcome

    d) Considerations for Intervention

    e) Factors to Determine Intensity & Frequency

    f) Location of Services

    g) IFSP & Natural Environments (additional online module)

    h) Factors to Determine Place of Service

    i) Resources

6) Factors to Consider Prior to Implementing the IFSP (approximately 27 minutes)

    a) Models of Service Delivery

        i) Direct Service

        ii) Monitoring

        iii) Consultation

    b) Non Billable Activities

    c) Initiating EI Services beyond the IFSP

    d) Authorizations

    e) Service Authorization

    f) IFSP Development

    g) Associate Level Providers

    h) Family Participation Fees

    i) Financial Resources

    j) Resources

7) Implementing and Reviewing the IFSP (approximately 21 minutes)

    a) The Early Intervention Team

    b) Service Coordinators Role in IFSP Implementation

    c) Service Providers Role in IFSP Implementation

    d) Tips for Initiating Services

    e) What Doesn't Work

    f) Faulty Assumptions

    g) Reviewing the IFSP

    h) Goals of IFSP Reviews

    i) Review of the IFSP

    j) Resources

8) Modifying the IFSP, Assistive Technology, & Annual Updates (approximately 25 minutes)

    a) Modifying the IFSP

        i) Service Coordinator Responsibilities

        ii) Provider Responsibilities

        iii) Direct Service Reports (see Provider Handbook for new report format)

        iv) Questions to Ask Prior to Modifying the IFSP

        v) Post IFSP Review

    b) Annual Updates

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i)   Service Coordinator Responsibilities

ii) Provider Responsibilities

iii) IFSP Extensions

c)   Resources

Quiz 3

Section 4

1) Rationale for IL EI Billing & Insurance (approximately 6 minutes)

a)   Overview of CBO

b)   EI Services Subject to Family Fees & Billable to Insurance

c)   Why bill insurance?

2) Billing Requirements (approximately 6 minutes)

a)   Requirements for Billing Families with Private Insurance

3) Roles and Responsibilities (approximately 15 minutes)

a)   Keys roles

i)   Child & Family Connections (CFC)

ii) Providers

iii) Family

iv) Central Billing Office (CBO)

b)   Responsibilities

i)   Child & Family Connections (CFC)

ii) Providers

iii) Family

iv) Central Billing Office (CBO)

4) Terminology and Benefit Verification (approximately 11 minutes)

a)   Insurance Billing Terminology

b)   Insurance Verification Process

i)   What does the process look like?

ii) Flowchart

5) Claim Submission (approximately 15 minutes)

a)   Preparing Claims

b)   Billing Support

6) Waivers and Exemptions (approximately 8 minutes)

a)   Pre-Billing Waivers

b)   Insurance Exemptions

7) Documentation (approximately 9 minutes)

a)   Documentation Requirements

b)   Daily Documentation

c)   EI Records

d)   Insurance Documentation

8) Tips and Resources (approximately 3 minutes)

a)   Review

b)   Resources

Section 5

1) **Overview and Goals of Transition** (approximately 14 minutes)

   a) Review of Part B and Part C

   b) Goals of Transition

   c) Initiating Transition First Steps

   d) Transition Conference

2) **Options for Transition** (approximately 9 minutes)

   a) Options for Transition

   b) Determining Eligibility for Special Education Services

3) **Transition Roles and Responsibilities** (approximately 23 minutes)

   a) Key Roles

   b) Responsibilities

      i) Service Coordinator

      ii) Provider

      iii) Parent Liaison

      iv) School District

   c) Helping Families

   d) Resources

4) **Transition Special Timelines** (approximately 5 minutes)

   a) Referred 46-90 days before 3rd birthday

   b) Referred 45 days or less before 3rd birthday

   c) Exceptional Circumstances

Closing Activities

1) **Closing Summary** (approximately 3 minutes)

2) **Complete Training Evaluation** (approximately 10 minutes)

3) **Download Certificate of Completion** (approximately 2 minutes)

4) **Register for "Online System Overview Follow-up" at http://go.illinois.edu/EITPevents**

5) **Attend "Online System Overview Follow-up"**