

## Joint Planning in Preparation for Live Video EI Visits (i.e. Telehealth)

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent/Caregivers Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Provider/Discipline: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

### Parents & Professionals Discuss & Determine

**What outcomes, strategies, routines and activities will parents and professionals work on together during the live video visit (i.e. telehealth)?**

**What time of day is best for the visit?** *Consider the everyday activity that needs observed during the visit, the technology needed to conduct the visit (see [technology checklists](#)), and how caregivers and/or siblings who typically engage in this routine can participate in the visit*

**What might be practiced or demonstrated during the visit?** *Consider what you want to see, do, show and discuss during the visit. How might that be done through a live video visit?*

**How will feedback be shared/discussed before, during and after the visit?** *What does the parent and/or professional need to know to prepare for during the visit? How will the time be structured to allow for observation, reflection and feedback? How will follow up activities be documented and shared (e.g. by email, should family and professionals have pen and paper nearby to take notes, etc.)?*

After the visit, reflect on what went well and what you would do differently (if anything) before the next live video EI visit. For example, you may need to modify the time of day to address different priorities or troubleshoot technology.