



Missouri Department of Conservation Job Vacancy Announcement

Job Title: Missouri Outdoor Recreational Access Program Crew Leader

Temporary, Full-Time Hourly: Position will be headquartered at the Missouri Department of Conservation (MDC) Commission Headquarters in Jefferson City, Missouri. Alternate in-state locations are negotiable.

Applications must be received by Friday, February 18, 2022.

Salary Range:

\$17.84/hr.

Duties and Responsibilities:

The Missouri Outdoor Recreational Access Program (MRAP) Crew Leader position will be approximately 12 months in duration, with the potential for extension anticipated. The anticipated start date is March 16, 2022. The MRAP increases outdoor recreation opportunities and improves wildlife habitat on private land. Under this program, MDC provides annual incentive payments to private landowners who open their land for public recreational activities such as hunting, fishing, and wildlife viewing. The MRAP is supported by a Natural Resources Conservation Service, U.S. Department of Agriculture, Voluntary Public Access and Habitat Incentive Program grant.

Primary responsibilities of the MRAP Crew Leader will be to assist MDC and partner staff in the evaluation of potential MRAP properties, coordinate MRAP property application, development and administration, coordinate MRAP property boundary posting, lead a field crew of 2-4 field technicians in the installation, maintenance, and monitoring of MRAP property boundary signage and bulletin boards, and monitor properties for compliance. Periodic overnight travel will be required. Other responsibilities will be to maintain detailed records and provide program updates and reports.

Qualifications:

High school diploma or G.E.D. equivalent. Four-year Bachelor of Science degree in natural resource conservation, agriculture, wildlife management, or a closely related natural resources field or equivalent field experience is preferred. Must be detail-oriented, have exceptional organizational skills, good written/oral communication skills and enjoy working with the public. Experience with and knowledge of ArcMap or other GIS software programs is preferred. Must be capable of outdoor work in a variety of conditions. Applicants must possess a valid driver's license and a good driving record. Must be capable of operating tools such as power drills, post-hole diggers, hammers and saws. Must be capable of operating an All-terrain vehicle (ATV) and/or Utility-terrain vehicle (UTV). Must be capable of off-road navigation using aerial imagery maps. Experience with and knowledge of Microsoft Office products (Word, Excel, PowerPoint) is preferred.

Special Notes:

Submit a cover letter, resume and references to Lisa Potter at Lisa.Potter@mdc.mo.gov. Please enter "MRAP Crew Leader Application" in the subject line of your email.

Questions may be directed to Lisa.Potter@mdc.mo.gov or at 573-522-4115 ext. 3142. The successful candidate must submit to a drug screening following the offer of employment. The Department of Conservation will hire only United States citizens and aliens authorized to work in the United States. All new employees will be required to complete an "Employment Eligibility Verification" (Form I-9) and produce requested documentation after employment.