



Stormwater

MANAGEMENT COMMISSION
LAKE COUNTY, IL

The Stormwater Management Commission (SMC) is seeking 1 intern to assist our planning, GIS and stormwater coordinator staff on a variety of tasks.

The successful candidate will spend time in the office and field under the guidance of SMC staff and will be involved in several phases of SMC's programs in support of watershed workgroups, grant inspection coordination, education and outreach, site inspections, MS4 coordinator support and GIS tasks.

Examples of office activities may include, but will not be limited to 1) Watershed Workgroup support by updating the websites, taking and organizing meeting minutes, assisting with lining up presenters and organizing panels, and helping with meeting notes, 2) coordination with other Lake County departments/divisions for educational videos and outreach opportunities 3) updating an SMC funding source spreadsheet, 4) reporting on Watershed-based Plan milestones, 5) education and outreach support by creating project factsheets, coordinating stream clean-up requests, creating an inventory of project photos, assisting with Winter Best Practice workshops and events, 6) Central Permit Facility maintenance support, 7) GIS tasks to include filling data gaps in the SMC GIS Permit database.

Examples of field activities may include but will not be limited to 1) assistance with scheduling and coordinating best management practice inspections, 2) coordinating and performing field inspections and investigating discharges under the guidance of the SMC Stormwater Coordinator 3) field inspections on various construction projects under the guidance of the SMC Regulatory Staff, 4) other assigned field tasks as needed under the guidance of SMC Planning and Regulatory staff.

To be successful in this position, candidates must possess a high level of attention to detail, strong written and verbal communication skills, and intermediate level knowledge of Microsoft Office products. The candidate will also possess the ability to work both inside and outside in variable conditions and be willing to engage in limited to moderately strenuous physical activity. Successful candidate must also be highly motivated, be willing to take initiative and coordinate with project managers to ensure assigned work items are completed on schedule.

We are looking for candidates who are a graduate of, or current student in, a 2- or 4-year higher education program with an emphasis on water resource engineering, environmental science, urban planning, biology, or related field. Basic to intermediate level experience with the ESRI ArcGIS Suite, specifically ArcGIS Pro, is desired. Every effort will be made to provide County vehicles for field use; however, candidates must have their own transportation for traveling to and from field sites, if needed. The candidate must have a valid driver's license and satisfactory driving record.

This is an office position with regular Monday through Friday work hours (for example 8:00am – 4:30pm). Alternative work schedules are available including varying start times with the possibility for remote work opportunities depending on assignment. Candidate will work approximately 40 hours per week for up to 25 weeks, not to exceed 1,000 hours. The desired start date is flexible. Class credit may be available for these internships; please check with your academic advisor. Questions should be directed to Jeff Laramy at jlaramy@lakecountyil.gov or 847-377-7709.

Visit our [Prospective Employee](#) page to get additional information on why you should work for Lake County! To learn more about the department you will be working for, visit the [Lake County Stormwater Management Commission Website](#). To learn more about other services Lake County provides and to see some of our employees in action visit our website to view [videos](#). If you need assistance writing your resume, we have some tools to help you at our [Human Resources website](#).

Any offer of employment is conditioned on the successful completion of a background screening, drug and alcohol testing, and may include a pre-employment medical exam at a County-approved medical facility, at no cost to the applicant. Lake County is an Equal Opportunity Employer.

To apply for this internship, visit <https://tinyurl.com/3su4xv4y>

Job Location Libertyville, Illinois, United States

Position Type Intern

Salary \$18.00 USD

Applications will be accepted until March 27, 2026